

# MINUTES FOR St. ANDREW'S CONFERENCE MEETING

**Date: 08/02/2021**

**Call to Order/Opening Prayer:** Father Greg (x) Martha () Other () Time: 5:00 pm

**Spiritual Reading:** Fr. Greg () Margaret (x) Other ()

**Minutes of Previous Meeting:** (x)Read/Approved; Approved with Changes () Marge made a motion to approve the minutes. Francisca seconded. Motion passed.

**Attendance: Total Active Members (33); LOA (0) Present (33) Absent (6) Excused (1) Quorum (16)**

<u>MEMBERS</u>		<u>MEMBERS</u>		<u>MEMBERS</u>		<u>Associate Member</u>	
Al	x	Ilona	A	Mike F	x	Maria	A
Ann L.	A	Janet	x	Norm	x	Ann F	A
Bryant	Ex	Jerry	x	Pauline	x	Barbara	A
Dennis	A	JoAnn	x	Sandra	x	Michaela	A
Diane	A	Jose	x	Scotty	x		
Dotti	x	Kathy	x	Toni	x	<b>Visitors</b>	
Estela	x	Larry	A	Yolanda	A	Ann Lee	x
Francisca	x	Margaret	x				
George	A	Marge	x			<b>Training</b>	
Gini	A	Martha G.	A	Father Greg *	x	Ann Faust	x
Glenn	A	Mary Ellen	x	Stan *	A	Pat Gorecki	x
Gloria	A	Mary	x			Marianne McWilliams	x
Hilary	A	Michael C	x				

\*Stan and Father Greg - Not included in Quorum

**Unfinished Business:**

1. The Federal Eviction moratorium expired July 31, 2021.
2. The Parish Picnic Ministry Fair is Sunday September 12. SVdP will have a table and need Vincentians to sign up and work at the fair.
3. Ozanam Training is still being worked. No specific place yet.
4. Comcast has a matching donation program if employees donate to a charity organization. A Comcast employee made a donation to SVdP so Comcast will match the donation.
5. The DES website has information about Mortgage Forbearance due to COVID. The friend needs to contact their lender about the program and also visit this link <https://des.az.gov/services/basic-needs/shelter-and-housing/mortgage-assistance> to apply for the assistance.
6. Pauline worked with some friends who were approved for rental assistance through DES ERAP application. It does work. Refer friends to the website. <https://des.az.gov/ERAP> The person on the lease must apply for the assistance.
7. Other links that have assistance information are <https://www.211.org/>, <https://des.az.gov/ERAP> and <https://des.az.gov/services/basic-needs/shelter-housing/utility-assistance>
8. Toiletries: Follow the established guidelines when putting toiletry bags together. Do not over pack the bags.
9. Trainees: Marianne McWilliams and Ann Faust and Pat Gorecki. Trainees are required to attend 3 meetings prior to being inducted.

**New Business:**

1. Upcoming events

- Board meeting: August 24, 2021 at Martha's house or Madonna Hall.
2. Finance committee report
    - No report
  3. Thrift Store committee Report
    - The floor repair is finished and the baseboards have been installed.
    - The new wrought iron gate has been ordered and a generous donor covered the initial down payment. It will take about six months for the gate to be ready for installation.
    - The new cash register is installed and currently for cash only sales. In the future, credit card transactions will also be accepted on the new register.
    - There is a job opening in the donation area at the store. Shelly is receiving applications through the SVdP Facebook account.
    - Don8it Local is permanently closed due to building issues. It may open in a new location.
    - Southern Arizona Humanitarian Aid Resource Alliance (SAHARA). in HuachucaCity is closed. They are referring their customers and people with donations to the SVdP Thrift Store.
    - July sales \$42,165
  4. Food Bank committee report
    - Brenner roofing will come by the Food Bank and inspect the cooler and roof to determine what is causing the leak.
    - Stan wanted a Plastic Curtain Kit for the refrigerated truck. He researched what was available and a donor provided the funds for purchase and installation.
    - Food Bank statistics for July are not in yet.
    - When friends come in, for any type of assistance, encourage them to come for food once a month. It will save them money they can use on other necessities.
  5. Special Case Committee
    - United Way Rent: \$12,533
    - United Way Utility: \$14,400
    - SVdP Special Case: \$12,868
    - Legacy Funds: \$1,592
  6. Poor box report: \$361.55
  7. Cochise County Superintendent Jacqui Clay opened NewCrossroadsAcademy on June 25. The school is for students 16-22 years of age who have been out of school for 30 days or more. They are an accredited school and students can get their high school diploma. They can also attend a trade school. Jose contacted Jacqui and she is going to attend the August 16th conference meeting to highlight the school and their mission in the community.
  8. Home Visits:
    - Norm/ Larry and some KOC helped a friend move.
    - Pauline delivered food to a mom and daughter that she assisted and who received help through the DES ERAP application.
    - Gloria/Toni delivered food to a friend.
  9. Vincentian Reports on difficult or touching cases:
    - Ann Faust: A grandmother and granddaughter came in for assistance. The granddaughter asked twice if we had any caramel apples. Very sweet little girl.

10. Prayer requests: emailed separately

11. Vincentian Schedule: emailed separately

12. For the good of the order:

- Concern was expressed about repeat friends taking advantage of the current availability of assistance being offered. They are aware of the COVID funds and the 2 month time frame before getting additional assistance. With United Way funds expiring September 30, 2021 new procedures will be put in place. If we have already assisted a friend multiple times, encourage our friends to use other resources that are available through DES, SEACAP, SEAGO etc. to help with their needs.
- The DES website does not require proof of a COVID connection from the person requesting assistance.
- When a friend comes in needing assistance annotate in the friends file as to whether or not we provided any assistance and what kind. This provides, the next Vincentian that helps them, a clear picture of what was done in the past.
- If you are working the front desk, please annotate, for every person that comes for assistance, how many are in the household. We use those numbers to track how many friends we help during the year.
- Birthdays in August: Joanne August 26th.

**Closing Prayer:** Fr. Greg (x) Martha ( ) Other ( )

Adjourned: 5:45 p.m.

Recorder: Mary (Secretary) (x) Other - ( )